START A CAREER - VIRGINIA

How to become a service advisor in Virginia

What service advisors do, the skills and credentials that matter in Virginia, and how to find service advisor jobs.

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1 What service advisors do

Service advisors greet customers, write repair orders, explain what the technician found, give estimates and keep customers updated.

2 Skills and training

Employers value customer service experience, clear writing and basic automotive knowledge. You will follow the shop's written estimate and authorization rules on every job.

3 Licensing

We found no Virginia license for service advisors.

4 Find jobs on NCC

Browse open jobs below or on NCC Jobs.

Frequently asked questions

Do service advisors need a license in Virginia?
We found no state license for service advisors in Virginia.

This guide is general information, not legal advice. Rules change and can depend on your city or county, so confirm with the official agencies linked below before you apply.